# Storm and cyclone preparation checklist

Vero cares about protecting your staff and business by helping you prepare for the storm and cyclone season. Follow these tips to help ensure you, your staff and your premises are better protected this season.



## Check emergency kit

Prepare an emergency kit and keep it handy (this can include things like first aid supplies, torch, battery operated radio, important documents and medicines)



# Identify mains supply

Identify where and how to turn off the mains supply for power, gas and water



#### **Emergency access**

Make sure the property has clear and easy access for emergency services

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## Develop evacuation plan

Develop an evacuation plan and confirm the roles and responsibilities with your employees



## Check roof condition

Regularly check the condition of your property's roof and arrange for the repair of any loose tiles, eaves or roof screws. Clear gutters and rubbish around your property



## Fit windows

Fit windows with shutters or metal screens



#### **Check vehicles**

Ensure your vehicle is in good working order



## Are you covered?

Review your contents insurance regularly to ensure new purchases are covered and your sum insured is adequate



## Monitor the situation

Subscribe to local alerts and warning systems to allow you to stay up-to-date with expert information and advice

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