



Inspection and maintenance of fire compartmentation

Please note: This is a Vero Insurance sample template only.

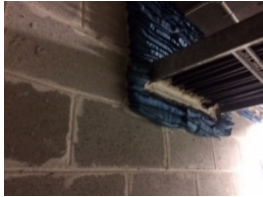
Company/Division:	
Inspected by:	
Location:	
Date inspected:	/ /

Any 'No' response should be explained. Note specific problem, location and improvement action to be taken.

Sliding fire doors and fire shutters						
		Prevent the transmission of fire from one side of a fire wall to the other whilst allowing personnel access.		(Insert your own photograph of an acceptable standard)		
		Yes	No	N/A	Comments	Completed (date)
	Sliding fire doors operate as intended (i.e. automated closure) and we manually close the fire door to test at least weekly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	No signs of detriment to door or sliding mechanism (e.g. impact damage)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Doors are closed after hours unless the fire doors are held open with magnetic devices and will shut automatically upon the activation of a smoke detector, fire alarm system or a sprinkler system in the event of a fire. Should this be the case then these doors are tested closed every week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Daily checks are undertaken to ensure doors are not chocked open or storage has been placed in the passageway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Doors are tagged relative to fire rating and compliance to Australian Standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Doors are serviced and maintained in accordance with Australian Standard, service tags fitted/logbooks available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Side hung doors						
		Prevent the transmission of fire from one side of a fire wall to the other whilst allowing personnel access.		(Insert your own photograph of an acceptable standard)		
	Side hung fire doors operate as intended (i.e. automated closure). Manually close the fire door to test.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Doors are closed always and latched in closed position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	No signs of detriment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Daily checks are undertaken to ensure doors are not chocked open or storage has been placed in the	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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	passageway					
	Doors are tagged relative to fire rating and compliance to Australian Standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Doors are serviced and maintained in accordance with Australian Standard, service tags fitted/logbooks available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Fire stopping						
 <p>Prevent the transmission of fire from one side of a fire wall to the other through a services penetration.</p>		(Insert your own photograph of an acceptable standard)				
	Fire stopping is of an approved material and remains intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Fire walls						
	Fire walls remain complete without holes through them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

The information contained in this Checklist is general in nature only and does not take into account your specific risks and hazards, nor does it imply insurance coverage. No representation or warranty, express or implied, is made as to the completeness of this Checklist and you should consider whether it adequately covers all of your hazards and risks. AAI Limited ABN 48 005 297 807, trading as Vero Insurance ("Vero") does not accept any legal responsibility or liability for negligence or otherwise to you or anyone else who seeks to rely on this Checklist. This includes, without limitation, loss arising from a possible failure of the Checklist to incorporate any applicable Australian Standards or identify any regulatory or statutory requirements or other risks or hazards beyond those mentioned in the Checklist.