

## Preventing impact to property and persons by a vehicle

Please note: This is a Vero Insurance sample template only.

Company/Division:		
Performed by:		
Location		
Date:		

Any 'No' response should be explained. Note specific problem, location and improvement action to be taken.

The risk:						
Failure to recognise likely impact and respond accordingly						
	Yes	No	N/A	Comments	Completed (date)	
<b>Minimise risk of vehicle impact upon property</b>						
Frequent inspections of vehicular traffic paths across our site are undertaken to identify potential places of impact to our property from vehicular movement and we implement systems to avoid damage. In turn, we consider the risk our property presents to vehicles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Impact barriers/bollards or similar are provided along vehicle traffic paths to likely areas of need such as corners of buildings, doorway sides, storage racks, plant and equipment, hydrant/hose reels, service lines (i.e. water, gas, electricity etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Curbs are provided in areas of need, along roadways and in car parks to prevent impact to assets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Speed bumps are provided to manage speed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Height bar and signage is provided at site entry indicating lowest height of awnings, service bridges etc. that traverse above roadways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Parking bays are illuminated, clearly defined and sign posted with bumpers to guide parking at individual bays	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Loading docks are clearly defined and sign posted with bumpers to guide parking at individual bays and rubber buffers are provided upon doorway and dock lip for impact protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Waste bins (on wheels), shopping trolleys and any other moveable items are secured to prevent movement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<b>Minimise risk of vehicle impact upon a person</b>						
We have a 'traffic management' plan in place, tested and updated yearly (at least)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Our roads are clearly defined and illuminated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Traffic direction and speed restriction (e.g. 10 km) is clearly defined and sign posted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Pedestrian path and crossings are illuminated, clearly defined and sign posted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

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	Stop, Give Way and Fasten Seat Belt signs are clearly posted at intersections and site exits	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Speed bumps are provided to manage speed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	When our forklift trucks integrate with pedestrians, visual and audible alarms on the trucks are always operating, drivers run at low speed, pedestrian 'have right of way'	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Staff and contractor inductions and site rules clearly highlight the hazards associated with vehicle movements about the site and the requirement for all pedestrians to remain within designated pedestrian walkways and wear high viz vests/jacketgfffffffs when traversing high traffic areas around the site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	New contractors and visitors to our site are required to be supervised by a site representative when moving around the site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<b>Minimise risk of impact to road surface (and items on the road) caused by vehicular traffic</b>						
	Frequent inspections of vehicular traffic paths across our site are undertaken to review condition/integrity of the road surface and items upon (e.g. steel grates, speed humps, potholes etc.) that may be damaged by the vehicle or in turn may damage the vehicle. Repairs are undertaken immediately	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<b>Minimise risk of damage to goods/items moving within premise</b>						
	The path of movement for large goods/items across the premise is reviewed in consideration of the load dimensions, ground stability and condition. Where necessary we seek an alternative safer route. If this can't be changed, we remove encumbrances if possible, provide impact protection to items, reinforce ground stability and improve condition for a stable load in movement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Forklift loads are placed upon back plates and not at the end of fork tines, the load is of suitable size and no over-hangs beyond forklift perimeter, the load is secured to the forklift and tines are at the lowest possible position to the ground when moving	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Impact protection has been provided to storage racks and other fixtures around the premise considering forklift movements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Loads are placed upon a hand trolley considering weight and size and secured to the trolley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	For loads beyond capacity of our own movement capabilities (i.e. forklifts, hand trolleys, dolly's etc.) we engage specialist contractors skilled in the task and we ensure they have suitable insurance for loss, damage, injury	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

The information contained in this Checklist is general in nature only and does not take into account your specific risks and hazards, nor does it imply insurance coverage. No representation or warranty, express or implied, is made as to the completeness of this Checklist and you should consider whether it adequately covers all of your hazards and risks. AAI Limited ABN 48 005 297 807, trading as Vero Insurance ("Vero") does not accept any legal responsibility or liability for negligence or otherwise to you or anyone else who seeks to rely on this Checklist. This includes, without limitation, loss arising from a possible failure of the Checklist to incorporate any applicable Australian Standards or identify any regulatory or statutory requirements or other risks or hazards beyond those mentioned in the Checklist.