

Risk control for your electrical equipment and service

Please note: This is a Vero Insurance sample template only.

Company/Division:	
Performed by:	
Location:	
Date:	

Any **'No'** response should be explained. Note specific problem, location and improvement action to be taken.

Risk: <b style="color: red;">Failure of electrical supply to key equipment critical to your business operations.						
		Yes	No	N/A	Comments	Completed (date)
	There are sufficient general-purpose outlets (GPO's) for the equipment and appliances	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	If power boards are used, they are in good condition and incorporate overload protection	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	If power boards are used, they are minimal in number and only used for temporary, short-term power connections (no piggy backed double adaptors)	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	All switches, plugs and GPO's are in good condition	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	Extension leads are only used for temporary, short-term power connections and current is matched for load (i.e. 10 amp)	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	Equipment and appliances, including cords, plugs, leads and radiant electrical heaters are in good condition	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	Electrical equipment is tested/tagged at appropriate intervals and earth pins remain intact/not modified	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	Electrical sub-boards are clearly signed, enclosed within metal cabinets which are suitably earthed and in turn the cabinet doors are suitably earthed to the cabinet, clean within and doors are always closed	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	No combustible storage within proximity (i.e. 2 m) to sub-boards/switchboards	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	A thermography service provider is engaged to carry out a thermal inspection on all electrical switchboards and distribution boards every year. Rescanning is undertaken on an annual basis, however, the findings from the initial report may influence the frequency.	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	Circuit breakers (fuses) have not been 'forced' open	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		
	There is a suitable number of electrical circuits for equipment	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>		

The information contained in this Checklist is general in nature only and does not take into account your specific risks and hazards, nor does it imply insurance coverage. No representation or warranty, express or implied, is made as to the completeness of this Checklist and you should consider whether it adequately covers all of your hazards and risks. AAI Limited ABN 48 005 297 807, trading as Vero Insurance ("Vero") does not accept any legal responsibility or liability for negligence or otherwise to you or anyone else who seeks to rely on this Checklist. This includes, without limitation, loss arising from a possible failure of the Checklist to incorporate any applicable Australian Standards or identify any regulatory or statutory requirements or other risks or hazards beyond those mentioned in the Checklist.

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